

Small Wireless Communication Facility Regulation

of the

**City of Jonesboro, Arkansas
("City")**

This Small Wireless Regulation (the "Regulation") dated September 19, 2019 ("Effective Date") is made by the City of Jonesboro, Arkansas ("City"), a municipal corporation duly created, organized, and existing as a political subdivision of the State of Arkansas.

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RECITALS

WHEREAS, City encourages wireless infrastructure investment and wishes to provide a fair and predictable process for the deployment of small wireless facilities while promoting proper management of the City’s public rights-of-way in the overall interests of the public health, safety and welfare; and

WHEREAS, City recognizes that small wireless facilities are capable of delivering wireless access to advanced technology, broadband, and 911 services to residences, businesses, and schools within the City; and

WHEREAS, City recognizes that small wireless facilities can often be effectively deployed in the City’s public rights-of-way; and,

WHEREAS, City intends to fully comply with State and Federal Law to the extent it may preempt local municipal control; and

WHEREAS, City is willing to permit wireless providers to occupy City’s public rights-of-way for the placement or installation of small wireless facilities, poles, wireless support structures, attachments, and wireline backhaul facilities; and

WHEREAS, City is willing to negotiate the placement of small wireless facilities on City structures; such as buildings, recreational field lighting, and the like; and

WHEREAS, City preserves its rights to own, operate, and manage its property in a proprietary manner while fairly governing the conduct of business and access to the City’s public rights-of-way.

NOW THEREFORE, in consideration of the various countervailing factors to be considered and the current framework provided by law, the City hereby adopts the following regulation:

Article 1. Definitions

When used in this regulation, terms, phrases, words, and their derivations, will have the meaning provided in this Article 1, unless more specifically defined within another Article or Section of this regulation. Defined terms may or may not be capitalized. When not inconsistent with the context, words used in the present tense include the future and past tense, and words in the singular number

include the plural number. The words “shall” and “will” are mandatory and “may” is permissive. Words not defined will be given their common and ordinary meaning.

1.1 **Affiliate**: means an entity that directly or indirectly controls, is controlled by, or is under common control with another party.

1.2 **Antenna**: means communications equipment that transmits or receives an electromagnetic radio frequency signal in the provision of wireless service.

1.3 **Antenna equipment**: means equipment, switches, wiring, cabling, power sources, shelters, or cabinets associated with an antenna, located at the same fixed location as the antenna, and when collocated on a structure is mounted or installed at the same time as the antenna. Antenna equipment does *not* include:

- (A) The structure or improvements on, under, or within which the equipment is collocated;
or
- (B) Wireline backhaul facilities, coaxial or fiber optic cable that is between structures, or coaxial or fiber optic cable that is otherwise not immediately adjacent to or directly associated with an antenna.

1.4 **Antenna facility**: means an antenna and associated antenna equipment.

1.5 **Applicable codes**: means uniform electrical reliability, building, fire, electrical, plumbing, or mechanical codes, as adopted by a recognized national code organization, or local amendments to the codes that are of general application, or local ordinances that are of general application, that address public health, safety, or welfare and are consistent with this regulation;

1.6 **Applicant**: means a person who submits an application as or on behalf of a wireless provider.

1.7 **Application**: means a request submitted by an applicant to the City for a permit:
(A) To collocate small wireless facilities; or
(B) To install, modify, or replace a pole on which a small wireless facility is or will be collocated, in the City’s public right-of-way;

1.8 **Attaching entity**: means any public or private entity, including a wireless provider, that pursuant to an agreement with City, places one more attachments on City’s poles.

1.9 **Attachment(s)**: means both wireless communication facilities and wireline communications wires of wireless providers and other attaching entities that are lawfully affixed to or installed within a pole.

1.10 **Capacity**: means the ability of a pole to accommodate the installation of an attachment based on applicable codes, including space and loading considerations.

1.11 **City**: means the City of Jonesboro, Arkansas, a municipal corporation duly created, organized, and existing as a political subdivision of the State of Arkansas.

1.12 **City facilities**: means all personal property and real property owned or controlled by City, including those used for the provision of public services and those used for other purposes.

- 1.13 **Collocate**: means the placement, mounting, replacement, or modification of a small wireless facility on, or of ground-mounted antenna equipment adjacent to, a structure. It includes collocated ground-mounted antenna equipment as a small wireless facility if it meets the requirements of § 23-17-503(25)(A)(iii)-(vi) and the associated facilities on the adjacent structure meet the requirements of § 23-17-503(25)(i)-(vi).
- 1.14 **Communications service**: means:
- (A) A cable service, as defined in 47 U.S.C. § 522(6), as it existed on January 1, 2019;
 - (B) A telecommunications service, as defined in 47 U.S.C. § 153(53), as it existed on January 1, 2019;
 - (C) An information service, as defined in 47 U.S.C. § 153(24), as it existed on January 1, 2019; or
 - (D) Wireless service.
- 1.15 **Communications service provider**: means:
- (A) A cable operator, as defined in 47 U.S.C. § 522(5), as it existed on January 1, 2019;
 - (B) A provider of information service, as defined in 47 U.S.C. § 153(24), as it existed on January 1, 2019;
 - (C) A telecommunications carrier, as defined in 47 U.S.C. § 153(51); or
 - (D) A wireless provider.
- 1.16 **Communications space**: means the space on a pole designated for horizontal wireline communications attachments under the NESC and other applicable codes.
- 1.17 **Control**: means the direct or indirect:
- (A) Ownership of at least fifty percent (50%) of the equity
 - (B) Ability to direct at least fifty percent (50%) of voting power; or
 - (C) Ability otherwise to direct management policies.
- 1.18 **Controlled-access facility**: means a highway or street described in A.C.A. § 27-68-102.
- 1.19 **Correct**: means to perform work to bring an attachment into compliance with Applicable Standards in a workman like condition.
- 1.20 **Days**: means calendar days unless otherwise specifically stated.
- 1.21 **Designated office**: means the City office as may be designated by the Mayor, where wireless providers may submit an application.
- 1.22 **Electric supply space**: means the upper portion of a pole above the communications workers safety space dedicated to electric distribution facilities under the NESC and other applicable codes.
- 1.23 **Electric transmission structure**: means a vertical structure that is used to transmit electricity at voltages of 69kV and higher.
- 1.24 **Emergency**: means a situation exists which, in the reasonable discretion of a wireless provider or City, if not remedied immediately, poses an imminent threat to public health, life, or safety, damage to property or a service outage.

- 1.25 **Facility:** means an antenna facility or a structure that is used for the provision of wireless service.
- 1.26 **Fee:** means a one-time, nonrecurring charge.
- 1.27 **Equipment attachment:** means each power supply, amplifier, appliance or other single device or piece of equipment associated with a small wireless facility that is affixed to any City pole.
- 1.28 **Historic district:** means a group of buildings, properties, or sites that are either:
(A) Listed in the National Register of Historic Places or formally determined eligible for listing by the Keeper of the National Register of Historic Places, according to Section VI.D.1.a.i-v of the Nationwide Programmatic Agreement Regarding the Section 106 National Historic Preservation Act Review Process, 47 C.F.R. Part 1, Appendix C, as it existed on January 1, 2019;
(B) A historic district designated under the Historic Districts Act, § 14-172-201 et seq.; or
(C) A historic district otherwise designated under a local ordinance as of January 1, 2019;
- 1.29 **Make-ready or make-ready work:** means all work that City reasonably determines to be required to accommodate a small wireless facility and/or to comply with all applicable codes. Such work includes, but is not limited to, field survey work, rearrangement and/or transfer of existing attachments, inspections, engineering work, permitting work, tree trimming (other than tree trimming performed for normal maintenance purposes), pole replacement and construction, but does not include a wireless provider's routine maintenance.
- 1.30 **Micro-wireless facility:** means a wireless facility that:
(A) Is not larger in dimension than twenty-four inches (24") in length, fifteen inches (15") in width, and twelve inches (12") in height;
(B) Has an exterior antenna that is no longer than eleven inches (11"); and
(C) Is not placed any farther than ten feet (10') down the span as measured from the side of the pole.
- 1.31 **Occupancy:** means the use or reservation of space for attachments on a pole.
- 1.32 **Overhead:** means all organizational costs that are not directly related to the cost of performing a particular task, but incurred by the City as necessary operational expenses, including any specified payment in lieu of taxation or internal rate of return.
- 1.33 **Pedestals/vaults/enclosures:** means above- or below-ground housings that are not attached to poles but are used to enclose a cable/wire splice, power supplies, amplifiers, passive devices, and/or to provide a service connection point.
- 1.34 **Permit:** means an authorization, written or otherwise, required by the City to perform an action or initiate, continue, or complete a project for the deployment of wireless service at a specified location.
- 1.35 **Person:** means an individual, corporation, limited liability company, partnership, association, trust, or other entity or organization that can sue or be sued, including the City. Notwithstanding, the foregoing, "Person" shall not include the Utility unless the Utility is acting as a wireless service provider.

1.36 **Pole:** means a long, slender structure that is generally cylindrical in shape and used to provide vertical support for wireline communications, electric distribution, lighting, traffic control, signage, or a similar function, or for collocation of small wireless facilities. The term “pole” does not include a wireless support structure or an electric transmission structure, including a pole owned by the Utility or other utilities.

Decorative pole: means a pole that is owned by the City and specifically designed and placed for aesthetic purposes and on which limited appurtenances or attachments, such as a small wireless facility, lighting, specially designed informational or directional signage, or temporary holiday or special event attachments, have been placed or are permitted to be placed according to nondiscriminatory rules.

Streetlight pole: means a non-decorative pole owned or controlled by City that is primarily used to provide lighting or ancillary services along rights-of-way.

Traffic pole: means a pole that is owned or controlled by City and primarily used to provide vertical support to traffic signals.

1.37 **Post-installation inspection:** means the inspection by City or, if permitted by City, inspection by a wireless provider or some combination of the City and wireless provider to verify that attachments have been made in accordance with applicable codes and the permit.

1.38 **Pre-construction survey:** means all work or operations required by applicable codes or industry standards to determine the make-ready work necessary to accommodate small wireless facilities on a pole. Such work includes, but is not limited to, field inspection and administrative processing.

1.39 **Rate:** means a recurring charge.

1.40 **Right-of-way or public right-of-way:** means an area on, below, or above a City public utility easement, roadway, highway, street, sidewalk, alley, or similar public property. The term “right-of-way” does not include a federal interstate highway, controlled-access facility, or a public utility easement that does not authorize the deployment sought by the wireless provider.

1.41 **Reserved Capacity:** means capacity or space on a pole that City has identified and reserved for its own future requirements at the time of the permit grant pursuant to a projected need for such use.

1.42 **Riser:** means metallic or plastic encasement materials placed vertically on the pole to guide and protect wires and cables.

1.43 **Small wireless facility:** means a wireless facility that meets all of the specifications listed in sections 1.43.1 through 1.43.6 below. The term small wireless facility does not include the structure or improvements on, under, or within which the equipment is located or collocated or to which the equipment is attached. Nor does the term small wireless facility include any wireline backhaul facility or coaxial or fiber optic cable that is between wireless support structures or utility poles, or that is otherwise not immediately adjacent to or directly associated with a particular antenna.

1.43.1 *Height restriction.* A small wireless facility must:

- a. Be mounted on a structure fifty feet (50') or less in height, including the antennas;

- b. Be mounted on a structure no more than ten percent (10%) taller than other adjacent structures; or
- c. Not extend an existing structure on which it is located to a height of more than fifty feet (50') or by more than ten percent (10%), whichever is greater.

1.43.2 *Antenna size restriction.* Each antenna associated with a small wireless facility, excluding associated antenna equipment, must not exceed three cubic feet (3 cu. ft.) in volume.

1.43.3 *Total size restriction.* All wireless equipment associated with a small wireless facility, including the wireless equipment associated with the antenna and any preexisting associated equipment on the structure, must not exceed twenty-eight cubic feet (28 cu. ft.) in volume.

1.43.4 *Location restriction.* A small wireless facility must be located in a right-of-way.

1.44 **Structure:** means a pole or wireless support structure, whether or not it has an existing antenna facility, that is used or to be used for the provision of wireless service.

1.45 **Tag:** means an identification label (“tag”) that is no smaller than 12 square inches and no larger than 64 square inches. Using font that is 12-point or larger, tags will be permanently imprinted with the following minimum information:

- (A) Identity of Licensee;
- (B) Licensee’s phone number used to respond to emergencies or planned work on a 24-hour basis;
- (C) Serial identifier that is unique to each small wireless facility; and
- (D) Any required safety information.

1.46 **Technically feasible:** means that by virtue of engineering or spectrum usage the proposed placement for a small wireless facility, or its design, concealment measures, or site location, can be implemented without a material reduction in the functionality of the small wireless facility.

1.47 **Unauthorized attachment:** means any attachment placed on City’s poles without a permit as required by this regulation, provided the wireless provider’s previously authorized attachments made pursuant to a prior written agreement between the parties shall not be considered unauthorized attachments.

1.48 **Utility:** means the City Water and Light Plant of the City of Jonesboro, Arkansas also called Jonesboro City Water and Light, a consolidated utility district that exists under the General Consolidated Public Utility System Improvement District Law found at A.C.A. § 14-217-101, et seq.

1.49 **Wireline backhaul facility:** means an aboveground or underground facility used to transport communications services from a wireless facility to a network.

1.50 **Wireless infrastructure provider:** means a person or an affiliate thereof, including a person authorized to provide communications service in the state, that builds or installs facilities for the provision of wireless service, but that is not a wireless service provider.

1.51 **Wireless provider:** means a wireless infrastructure provider or a wireless service provider.

1.52 **Wireless service:** means any service using licensed or unlicensed spectrum, including the use of Wi-Fi, whether at a fixed location or mobile, provided to the public.

1.53 **Wireless service provider:** means a person who provides wireless service.

1.54 **Wireless support structure:** means a construction, other than a pole, within the right-of-way that was not solely designed for the collocation of small wireless facilities, but is capable of supporting collocation of small wireless facilities, such as:

- (A) A monopole;
- (B) A tower, either guyed or self-supporting;
- (C) A billboard;
- (D) A building;
- (E) Any other existing or proposed construction suitable for collocation of a small wireless facility.

Article 2. Purpose and Scope of Regulation

2.1. **Scope and Purpose:** The purpose of this regulation is to provide policies and procedures for the placement of small wireless facilities in City's public rights-of-way within the jurisdiction of the City, and upon City facilities, which will preserve the integrity, safe usage, and visual qualities of the City's public rights-of-way and the City as a whole. This regulation shall apply only to and for small wireless facilities and wireless providers. This regulation establishes uniform standards to be used and included in individual permits including, but not limited to:

2.1.1. Prevention of interference with the use of streets, sidewalks, alleys, parkways, poles, and other public ways and places;

2.1.2. Prevention of the creation of visual and physical obstructions and other conditions that are hazardous to vehicular and pedestrian traffic;

2.1.3. Prevention of interference with other facilities and operations of facilities lawfully located in City public rights-of-way or public property;

2.1.4. Protection against environmental damage, including damage to trees or shrubbery including, but not limited, those items planted pursuant to City landscaping, zoning, tree preservation, or other City policies;

2.1.5. Preservation of the character of neighborhoods in which facilities are installed;

2.1.6. Preservation of the historical character of historic structures, or historic neighborhoods, including but not limited to such structures or neighborhoods listed on the National Register of Historic Places; and,

2.1.7. Facilitation of the rapid deployment of small cell facilities to provide the citizens with the benefits of advanced wireless services.

2.2. **Permits.**

2.2.1. *City ROW permit.* Upon proper application, City shall timely grant a wireless provider a revocable, nonexclusive permit authorizing the installation and maintenance of a

small wireless facility and, if applicable, a pole that will be used to support a small wireless facility, within public rights-of-way, as provided in this regulation.

2.2.1.1. ARDOT ROW. Applications to install small wireless facilities and/or poles used to support small wireless facilities in a right-of-way controlled by the Arkansas Department of Transportation must be approved by the Arkansas Department of Transportation prior to submission to the City.

2.2.1.2. Utility ROW. Applications to install small wireless facilities and/or poles used to support small wireless facilities in a right-of-way exclusively held by the Utility must be approved by the Utility prior to submission to the City.

2.2.1.3. Outside ROW. Applications to install small wireless facilities and/or poles used to support small wireless facilities outside of the right-of-way will be evaluated and processed according to City ordinances governing the zoning and development of property.

2.2.1.4. Special locations. No application or permit shall be required under this regulation to install a small wireless facility that is located within an interior structure or upon the site of a campus, stadium, or athletic facility that is not controlled by the City.

2.2.1.5. Maintenance. No permit shall be required for any person to perform routine maintenance on a previously permitted small wireless facility or to replace a previously permitted small wireless facility with one that is substantially similar or smaller, provided that a permit may be required for work requiring lane closure or excavation.

2.2.1.6. Micro-wireless facilities. No permit shall be required for any person to install, maintain or operate a micro-wireless facility that is suspended on cables that are strung between existing poles and comply with applicable codes, provided that a permit may be required for work requiring lane closure or excavation.

2.2.2. *City Collocation Permits*. Upon proper application, City shall timely grant a wireless provider a revocable, nonexclusive permit authorizing the attachment of a small wireless facility to a City pole, as provided in this regulation. A single permit form may be used to authorize the installation of a small wireless facility in the City's public right-of-way and collocation on a City pole.

2.2.3. *Installation on other City property*. Upon proper application, City may grant a wireless provider a revocable, nonexclusive permit authorizing the installation and maintenance of a small wireless facility on property owned by the City upon such terms and conditions as may be approved in accordance with Arkansas law.

2.2.4. *Duration of permits*. Permits issued pursuant to this regulation shall terminate ten (10) years after the date the permit was issued. The holder of any permit so terminated will be entitled to:

2.2.4.1. Renew the permit for a successive ten (10) year term, provided that the permitted facilities and/or poles conform to all safety and appearance requirements at the time the permit terminated;

2.2.4.2. Replace the permitted facilities and/or poles at the previously permitted location with facilities and/or poles that conform to all safety and appearance requirements at the time of renewal; or

2.2.4.3. Remove the small wireless facilities and/or poles used to the support small wireless facilities within one year of the date that the permit lapsed.

2.2.5. *Relinquishment and abandonment.* A permit issued under this regulation may be relinquished at any time. A permit issued for a small wireless facility and/or pole used to support a small wireless facility will be deemed abandoned upon one year of non-use, unless the City determines that such non-use was due to circumstances that were beyond the control of the permit holder. Prior to relinquishment or abandonment, the permit holder will remove the permitted small wireless facilities and/or poles and restore all City property to its previous functional and aesthetic condition. An administrative determination regarding relinquishment or abandonment will be subject to appeal in accordance with Section 2.3.10.

2.3. **New pole restrictions.**

2.3.1. *ROW permit required.* No person shall install or maintain a new pole or other structure used to support a small wireless facility within a City right-of-way without a City ROW permit as described in Section 2.2, or in violation thereof.

2.3.2. *ROW interference prohibited.* No person shall install a new pole in any location that materially interferes with the use of the right-of-way by any pedestrian, vehicle, traffic control device, utility service, communication service, or other existing lawful use of the right-of-way.

2.3.3. *Historic districts.* No person shall install a new pole in any historic district unless and until issued a certificate of appropriateness by the historic district commission.

2.3.4. *Height limitation.* Except as provided in Section 2.3.9, no person shall install a new pole in the City right-of-way that is taller than fifty feet (50') in height or ten percent (10%) taller than the tallest existing pole in the same right-of-way within three hundred feet (300') of the proposed location of the new pole, whichever is greater.

2.3.5. *Appearance.* No person shall install a new pole in the City right-of-way unless the pole is similar in appearance to other poles in the same right-of-way within three hundred feet (300') of the proposed location of the new pole. Where different types of poles are present, new poles should appear similar to those that were most recently installed.

2.3.6. *Decorative poles.* No person shall replace a decorative pole unless the replacement pole reasonably conforms to the design of the original decorative pole. A pole that is identical in style, color and function to a decorative pole, but varies by diameter, is considered to reasonably conform in design.

2.3.7. *Sight lines.* Except when modifying or replacing an existing pole to accommodate a small wireless facility attachment, no person shall install a new pole within twenty-five (25) feet of the outer curbing of an intersection, or within eighteen inches (18") of a road surface.

2.3.8. *Underground areas.* No person shall install a new pole in areas where all electric and communication lines have been placed underground, unless no existing pole (such as, a

streetlight) is available for attachment to provide wireless service. If a new pole is required in an underground area, the new pole will be constructed using a stealth design that fully conceals all small wireless facilities and associated equipment within the pole.

2.3.9. *Additional restrictions for residential areas and commercial corridors designated for aesthetic enhancement.* When installing new poles within or adjacent to property that is zoned or used for residential purposes and along commercial corridors designated for aesthetic enhancement, the following additional rules shall apply:

2.3.9.1. Collocation preference. No person shall install a new pole in a City right-of-way when there is a City or utility pole located in the right-of-way within one hundred feet (100') of the proposed location that is reasonably suitable for collocation, unless collocation on the City or utility pole will impose technical limits on the small wireless facilities to be installed or significant additional costs or the person cannot obtain authority to collocation from the owner of the utility pole. If a City or utility pole can structurally support the proposed small wireless facility, and the person can obtain authority of the owner of the utility pole to collocate, the suitability of a City or utility pole will be determined pursuant to the operational constraints of equipment used by the permit applicant. The purpose of this rule is to reduce the number of poles in the right-of-way.

2.3.9.2. Areas with streetlight poles. Where streetlight poles are present, no person shall install a new pole in a City right-of-way unless the pole is generally aligned with the streetlight poles, unless such alignment will impose technical limits on the small wireless facilities to be installed or significant additional costs. New poles must, to the extent technically feasible, substantially match the appearance of existing streetlight poles. If it is impossible or unreasonable to match the appearance of existing streetlight poles, new poles will be constructed using a stealth design that fully conceals all small wireless facilities and associated equipment within the pole. New poles will not vary from the height of existing streetlight poles by more than ten percent (10%). The purpose of this rule is to ensure uniformity in the appearance and height of poles.

2.3.9.3. Areas without streetlight poles. Where streetlight poles are not present, no person shall install a new pole in a City right-of-way unless the pole substantially matches the appearance of existing poles within the right-of-way that are within three hundred feet (300') of the proposed location. New poles will not vary from the height of existing poles by more than ten percent (10%). Where poles of different heights are present, the new pole will approximate the height of existing poles that are most closely aligned with the new pole. The purpose of this rule is to ensure uniformity in the appearance and height of poles.

2.3.9.4. Placement. No person shall install a new pole in a City right-of-way unless the pole is within ten feet (10') of a side lot line and at least eighteen inches (18") from the road surface. When compliance with this rule is not technically feasible, the new pole will be installed in a location that avoids obstructing the view from a home or occupiable structure and as close to the lot line as possible. This rule will not apply when installing new poles in a median between roadways or within a right-of-way controlled by the Arkansas Department of Transportation. The purpose of this rule is to avoid obstructing views from the right-of-way or a residence.

2.3.9.5. Commercial corridors designated for aesthetic enhancement. The provisions of Sections 2.3.9.1 through 2.3.9.4 shall apply to commercial corridors designated by the City for aesthetic enhancement as shown on the map attached as Appendix C to this regulation, which may be amended from time-to-time. However, no such amendment shall apply to any application submitted prior to the effective date of the amendment.

2.3.10. *Variance and appeal.* An applicant may request a variance from the requirements of this Section 2.3, or appeal an administrative decision made based upon this Section 2.3 or Section 21.1.1, to the Board of Zoning Adjustment. A variance will only be granted when necessary to avoid the prohibition of wireless service or otherwise comply with the law. The Board of Zoning Adjustment will review such request or appeal and grant such relief as may be required to avoid the prohibition of wireless service or otherwise comply with the law.

2.4. **Small Wireless Facility Restrictions.**

2.4.1. *Permit required.* No person shall attach, install or maintain a small wireless facility in the City right-of-way without a permit issued by the City, or in violation thereof.

2.4.2. *ROW interference.* No person shall install a small wireless facility in such a manner that impedes or prevents the provision of light, electricity, or operation of electrical equipment or other existing services in the City right-of-way.

2.4.3. *Pole safety.* No person shall install a small wireless facility on any pole or structure that will jeopardize the structural integrity of the pole or structure, or otherwise violate any applicable code.

2.4.4. *Electric service.* No person shall provide electric service to a small wireless facility unless and until the small wireless facility has passed post-installation inspection in accordance with Article 8.

2.4.5. *Appearance.* Appearance standards are intended to balance the affordable deployment of small cell technology with the aesthetic standards of the surrounding environs.

2.4.5.1. Concealment and enclosures. Antennas, pole-mounted equipment, and wiring will be concealed within conduit, risers and enclosures that generally match the color of the pole. Concealment enclosures may be perforated to facilitate necessary air flow. Antennas that extend taller than the pole will be designed to appear as an extension of the pole.

2.4.5.2. Ground-mounted equipment. Ground-mounted equipment will not be placed closer than two feet (2') nor farther than five feet (5') from the pole on which the antenna is mounted, unless local conditions or technology used require otherwise. Ground-mounted equipment will be placed at least eighteen inches from the roadway. This rule will not apply to ground-mounted equipment installed in rights-of-way controlled by the Arkansas Department of Transportation.

2.4.5.3. Underground areas. In areas where all electric and communication lines have been placed underground, small wireless facilities will be placed underground or in ground-mounted cabinets, except that the antenna may be mounted to an existing pole or

new pole installed in accordance with Section 2.3.8. Alternatively, the small wireless facility and associated equipment may be installed in a new pole using a stealth design that fully conceals the small wireless facility.

2.4.5.4. Extensions. Small wireless facilities will not be mounted on arms that extend more than thirty inches (30") from a pole unless camouflaged to appear as an integral part of a streetlight.

2.4.5.5. Attachments to decorative poles. No person shall attach a small wireless facility or any other attachment to a decorative pole that is less than fully camouflaged to appear as a natural and consistent design element of the decorative pole.

2.4.5.6. Smallest reasonable size. The City Planning Director, and any employee of the City designated by the City Planning Director, may administratively approve designs that are consistent with, or found to be less obtrusive than, designs shown in Appendix B, as may be amended from time to time. Proposed designs that vary from Appendix B may be approved as follows: (a) when installing small wireless facilities within or adjacent to property that is zoned or used for residential purposes and along commercial corridors designated for aesthetic enhancement as described in Appendix C, the overall size of small wireless facilities should be minimized as much as reasonably possible and technically feasible; (b) when installing small wireless facilities in other areas, the size of small wireless facilities should not exceed the size of nearby utility and communication equipment.

2.4.5.7. Variance and appeal. An applicant may request a variance from the requirements of this Section 2.4.5, or appeal an administrative decision made based upon this Section 2.4.5, to the Board of Zoning Adjustment. The Board of Zoning Adjustment will review such request or appeal and grant such relief as may be required to avoid the prohibition of wireless service or otherwise comply with the law

2.4.6. *Historic districts*. No person shall install a small wireless facility in any historic district unless and until issued a certificate of appropriateness by the historic district commission.

2.5. **Collocation on Poles.**

2.5.1 *City collocation permit required*. No person shall attach, install or maintain a small wireless facility on any pole or other structure owned by the City without a permit issued by the City, or in violation thereof.

2.5.2 *Bucket truck access*. No person shall install a small wireless facility on any City pole or structure that is inaccessible from a street with a bucket truck. The purpose of this rule is to protect the safety of City workers performing maintenance on City infrastructure.

2.5.3 *Electric load*. No person shall install a small wireless facility on or within a City pole that, when combined with the existing facilities, will require more electricity than can be safely provided by the existing service line.

2.5.4 *General restrictions applicable*. All restrictions applicable to small wireless facilities in Section 2.4 will apply when small wireless facilities are collocated on City poles.

2.5.5 *Reserved space.* City may reserve space on poles for future use according to a plan that has been documented and approved by the Mayor prior to the submission of application to occupy the space reserved.

2.5.5.1 Notice of reserved space. An applicant will be notified at the time an application is filed, or as soon thereafter as possible, that space on one or more poles within an application has been reserved for future use. A reservation of space will not preclude placement of a pole or collocation of a small wireless facility. If replacement of the City's pole is necessary to accommodate the collocation of the small wireless facility and the future use, the wireless provider shall pay for the replacement of the authority pole and the replaced pole will accommodate future use.

2.5.5.2 Reclaiming reserved space. When notice was provided in accordance with Section 2.5.1, City may reclaim reserved space by giving the wireless provider at least ninety (90) calendar days prior notice. If reclaimed, City may at such time also install associated facilities, including the attachment of communications lines for internal operational or governmental communications requirements. City will give the wireless provider the option to remove its attachment(s) from the affected City poles or pay for the cost of any make-ready work needed to expand capacity for City requirements, so that the wireless provider can maintain its attachment(s) on the affected poles. The allocation of the cost of any such make-ready work (including the transfer, rearrangement, or relocation of third-party attachments) will be determined in accordance with Article 10.

2.5.5.3 Third-party attachers. Wireless providers will not be required to bear any of the costs of rearranging or replacing its attachment(s), if such rearrangement or replacement is required as a result of an additional attachment or the modification of an existing attachment sought by any other entity

2.5.6 *Third Party collocation permit required.* No person shall attach, install or maintain a small wireless facility on any pole or other structure located within the City's public rights-of-way owned by any third party (including the Utility) without a permit or other appropriate authorization issued by the third-party owner.

2.6. **No Interest in Property.** No use, however lengthy, of any City property or facility, and no payment of any fees or charges required under this regulation, shall create or vest in any person any easement or other ownership or property right of any nature in any portion of such property or facility. Neither this regulation, nor any permit granted under this regulation, shall constitute an assignment of any rights of any nature by City. Notwithstanding anything in this regulation to the contrary, the rights of wireless provider shall be limited to only those rights described within their issued permit.

2.7. **Right to Attach.** Nothing in this regulation, other than a permit validly issued pursuant to this Article 2, will be construed as granting any person any right to install attachments to any specific City pole, or poles in general.

2.8. **Rights over Poles.** This regulation does not in any way limit City's right to locate, operate, maintain, or remove its poles in the manner that will best enable it to fulfill its service requirements or to comply with any federal, state, or local legal requirement and policies, including undergrounding requirements.

2.9. **Expansion of Capacity.** Nothing in this regulation will be construed to require City to install, retain, extend, or maintain any pole for use when such pole is not needed for City’s own service requirements.

2.10. **Poles and Wireless Support Structures Owned by Wireless Provider.** Poles, wireless support structures, and their surrounding area, owned by wireless providers shall be maintained according to this regulation and the uniform standards of the City, as may be amended from time to time.

2.11. **Other Agreements.** Except as expressly provided in this regulation, nothing in this regulation will limit, restrict, or prohibit City from fulfilling any agreement or arrangement regarding City facilities into which City has previously entered, or may enter in the future, with other parties. City will not enter into any exclusive arrangement with any person for the use of the City right-of-way or for the collocation of small wireless facilities or the installation, operation, marketing, modification, maintenance, or replacement of poles for collocation.

2.12. **Permitted Uses.** Application of this regulation is limited to the uses specifically stated in the recitals set forth above and no other use will be allowed without the express written consent to such use by City.

Article 3. Fees and Charges

3.1. **Payment of Fees and Charges.** As a condition of any permit issued under Article 2, wireless providers will pay to City the fees and charges specified in Appendix A and will comply with the terms and conditions specified in this regulation.

3.2. **Payment Period.** Unless otherwise expressly provided, wireless providers shall pay any invoice they receive from City pursuant to this regulation within sixty (60) calendar days of receipt of invoice. If a wireless provider pays any amount under protest or dispute, then such wireless provider will make full payment consistent with the timeframe prescribed above and will designate payment as “PAID UNDER PROTEST.”

3.2.1. Any charges payable by wireless providers and/or City hereunder will be billed by a party within two (2) years from the end of the calendar year in which the charges were incurred; any such charges beyond such period will not be billed by a party and will not be payable by the other party.

3.3. **Application Fee.** Wireless providers shall pay a non-refundable application fee for each small wireless facility to be installed in the public right-of-way in the amount stated in Appendix A. The purpose of this fee is to reimburse City for all administrative, engineering, professional and other costs related to review of the application, except make-ready.

3.3.1 A single application may include multiple small wireless facilities, with or without poles.

3.3.2 The wireless attachment fee will be subject to adjustment by a vote of the City Council. Any adjustment to the application fees shown on Appendix A will be publicized for thirty (30) days before the effective date.

3.3.3 Failure to include appropriate application fees with permit applications will cause the application(s) to be deemed incomplete. Incomplete application(s) will not be processed until cured.

3.4. **Collocation Rate.** Wireless providers shall annually pay, in advance, an amount equal to the annual wireless collocation rate multiplied by the number of small wireless facilities installed on or within City poles, as set out in Appendix A. The first-year collocation rate shall be paid prior to the issuance of the associated collocation permit. The wireless collocation fee will be subject to adjustment by a vote of the City Council. Any adjustment to the collocation fees shown on Appendix A will be publicized for thirty (30) days before the effective date.

3.5. **Right-of-Way Rate.** Wireless providers shall annually pay, in advance, an additional amount equal to the annual right-of-way permit rate multiplied by the number of small wireless facilities installed within the City right-of-way, as set out in Appendix A. The first-year right-of-way rate shall be paid prior to the issuance of the associated right-of-way permit. The right-of-way rate will be subject to adjustment by a vote of the City Council. Any adjustment to the right-of-way rate shown on Appendix A will be publicized for thirty (30) days before the effective date.

3.6. **Billing of Collocation and Right-of-Way Rates.** Wireless providers will be invoiced for the per-pole collocation rates and right-of-way rates annually. These amounts will be payable in advance for each small wireless facility for which a permit was issued as of October 1 of the prior calendar year. The invoices will set forth the total number of small wireless facilities of the wireless provider on October 1st of the preceding year.

3.7.1. **Contesting Fee.** Wireless providers will have sixty (60) days from receipt of invoice to contest the invoice or any quantity or calculation within the invoice.

3.7. **Refunds.** No fees and charges specified in Appendix A will be refunded on account of any relinquishment or abandonment of a permit granted under this regulation.

3.8. **Late Charges.** If City does not receive payment for any amount owed within sixty (60) calendar days after it becomes due, wireless providers shall pay a late processing charge equal to five percent (5%) of the amount owed. In addition to assessing a late processing charge, if any fees or charges remain unpaid for a period exceeding ninety (90) days: (1) Wireless providers shall be charged interest at the rate of ten percent (10%) per year on the amount owed; (2) City may discontinue the processing of applications for new small wireless facilities and/or poles until such fees or charges are paid; and (3) City may order Utility to disconnect electric service from wireless provider's small wireless facilities at wireless provider's expense.

3.9. **Make-Ready Charges.** In addition to other fees and charges, wireless providers shall reimburse the City for the actual and documented cost of evaluating, determining, and performing work that must be performed to make City poles ready for the collocation of small wireless facilities, if any.

3.10.1. *Internal costs.* Make-ready charges will be nondiscriminatory, competitively neutral, and commercially reasonable. Make-ready charges are intended to fully reimburse the City for all make-ready costs which will include, but not necessarily be limited to, all design, engineering, administration, supervision, payments, labor, overhead, materials, equipment and applicable transportation used for work on, or in relation to such wireless provider's

collocations as set out in this regulation or as requested by such wireless provider in writing, but will not include any additional revenue for the City.

3.10.2. *External costs.* Make-ready charges will include the amount paid to a professional engineer registered in Arkansas to review a wireless provider's plans, if any. Make-ready charges will not include any contingency-based consultant fees of any kind.

3.10.3. *Advance payment.* City, in its sole reasonable discretion, will determine the extent to which a wireless provider will be required to pay in advance estimated make-ready charges, in connection with the initial installation or rearrangement of such wireless provider's collocations pursuant to the procedures set forth in Articles 6 and 7 below.

3.10.4. *True-up.* Whenever City requires advance payment of estimated expenses prior to undertaking an activity on behalf of a wireless provider and the actual cost of the activity exceeds the advance payment of estimated expenses, wireless providers must pay the difference in cost, provided that costs are documented with sufficient detail to enable a wireless provider to verify the charges. To the extent that City's actual cost of the activity is less than the estimated cost, the difference in cost will be refunded to the wireless provider.

3.10. **Determination of Charges.** Wherever this regulation requires a wireless provider to pay for work done or contracted by City, the charge for such work will include all reasonable material, labor, engineering, administrative, and applicable overhead costs. City will bill their services based upon actual costs, and such costs will be determined in accordance with the cost accounting systems used for recording capital and expense activities. Consistent with Article 19, if a wireless provider was required to perform work and fails to perform such work within the specified timeframe, and City performs such work, the wireless provider may be charged for actual and documented costs for completing such work.

3.11. **Work Performed by City.** Wherever this regulation requires City to perform any make ready work, City, at its sole discretion, may utilize its employees or contractors, or any combination of the two, to perform such work.

3.12. **Charges for Incomplete Work.** In the event that a permit is awarded to a wireless provider and then steps are taken by City to facilitate construction by performing necessary engineering and administrative work and the permit is subsequently relinquished, abandoned or otherwise canceled by the wireless provider, such wireless provider will reimburse City for all of the actual and documented costs incurred by City through the date of cancellation, including engineering, clerical and administrative and make-ready construction costs, and such additional costs as may be necessary to discontinue work in a clean and orderly fashion.

Article 4. Specifications

4.1. **Installation.** Every small wireless facility, pole and other structures in the City right-of-way shall be erected and maintained in accordance with the requirements and specifications found in applicable codes, including the latest revision of the National Electric Code (NEC) and National Electrical Safety Code (NESC), as may be amended from time to time, and in compliance with any construction standards now in effect or that may hereafter be issued by City (provided such construction standards are not inconsistent with this regulation and are applied on a non-discriminatory basis) or any rules or orders of a governmental authority having jurisdiction. The

location of any small wireless facility may be reasonably re-designated from time to time to accommodate other pole attachments, for reasons of electrical service safety or reliability, with costs allocated in accordance with Article 10.2. Notwithstanding the foregoing, with respect to any small wireless facility that was in compliance with applicable codes, including NESC or industry construction standards, at the time such small wireless facility was installed but has become noncompliant because of revisions to the NESC or industry construction standards, wireless providers shall be required to bring their small wireless facilities into compliance with then-current standards only in connection with relocation, pole replacement, or rebuild affecting such attachment or in the event such noncompliance creates an imminent threat to public safety. When maintenance or repair work is needed with respect to noncompliance with applicable codes as set forth in this Section, the actual costs of maintenance, repair, and inspection shall be borne by wireless providers.

4.2. **Request of a Variance or Waiver.** Requests to vary from any City requirements applicable to a new small wireless facility must be made in writing by a wireless provider to the City's Planning Department for submission to the Board of Zoning Adjustments, with notice to Utility, either before or at the time of permit application submission. The request must specifically identify the provision requested to be varied, justification for requesting the granting of the variance, and the proposed solution as a result of the variance. City will notify the wireless provider in writing within forty-five (45) days of receiving a request for waiver as to whether the request is granted in whole or in part. The request will be considered according to the normal rules and procedures of the Board of Zoning Adjustments.

4.3. **Maintenance of Facilities.** Wireless providers shall, at their own expense, make and maintain their small wireless facilities and any associated poles in safe condition and good repair, in accordance with all applicable codes. All maintenance work on small wireless facilities will only be performed by qualified personnel. During the period described in Section 2.2.4, wireless providers will not be required to update or upgrade its small wireless facilities if they complied with applicable codes at the time they were made; provided, however, wireless providers will update or upgrade their small wireless facilities in connection with relocation, pole replacement or rebuild affecting such small wireless facilities or in the event such update or upgrade is required or necessary in order to resolve an imminent threat to public safety.

4.4. **Tagging.** Upon installation, wireless providers shall affix a tag to any pole or City structure upon which the wireless provider's small wireless facilities have been installed and to the exterior of any underground or ground-mounted small wireless facility equipment. The tag will be constructed of aluminum, plastic or other material of extended durability. Tags will be installed on any pole or City structure to which a small wireless facility has been installed.

4.5. **Interference.** Wireless providers shall not allow their small wireless facilities to impair the ability of City, Utility or any third party to use poles including telecommunications already on the poles, nor shall any wireless provider allow its small wireless facilities to interfere with the operation of any City facilities, Utility facilities or third-party facilities. City will not grant a permit, license or any other right to any third party, if at the time such third party applies for access to a pole City knows or has reason to know that such third party's use may in any way adversely affect or interfere with the wireless provider's existing small wireless facilities, wireless provider's use and operation of its facilities, or wireless provider's ability to comply with the terms and conditions of this regulation.

4.6.1. **RF Responsibility.** Wireless providers are solely responsible for the radio frequency ("RF") emissions emitted by its small wireless facilities and associated equipment, ensuring that the RF exposure from its emissions are within the limits permitted under all applicable rules of the FCC. City is solely responsible for the RF emissions emitted by its equipment or facilities and ensuring that the RF exposure from its emissions are within the limits permitted under all applicable rules of the FCC.

4.6.2. **Signage.** To the extent required by FCC rules and/or applicable local, state or federal law, wireless providers shall install appropriate signage to notify workers and third parties of the potential for exposure to RF emissions. The signage will be placed so that it is clearly visible to workers who climb the pole or ascend by mechanical means.

4.6.3. **Duty to Others.** Wireless providers shall be under a duty and obligation in connection with the operation of its facilities to protect against RF interference to the RF signals of City, Utility, all other wireless providers, and any other entities with attachments on poles with the wireless provider. In the event City's operations create RF interference to wireless providers or other attaching entities, City will endeavor to correct such RF interference promptly and will cooperate with the other parties relating to the correction.

4.6. **Protective Equipment.** Each wireless provider and its employees and contractors shall utilize and install adequate protective equipment to ensure the safety of people and facilities pursuant to FCC rules and industry requirements. Each wireless provider shall, at its own expense, install protective devices designed to handle the reasonably anticipated electric current. Every permit issued by the City pursuant to this regulation shall bear the warning and condition that CITY IS NOT LIABLE FOR ANY ACTUAL OR CONSEQUENTIAL DAMAGES TO SMALL WIRELESS FACILITIES, WIRELESS PROVIDER'S CUSTOMERS' FACILITIES, OR TO ANY OF WIRELESS PROVIDER'S EMPLOYEES, CONTRACTORS, CUSTOMERS, OR OTHER PERSONS.

4.7. **Safety Briefing.** Wireless providers shall prepare a written "Safety Briefing" suitable for City employees and contractors who may be required to work near and/or around small wireless facilities. This safety briefing will be submitted as part of each permit application.

4.8. **Signage and Cut-Off Switch.** Each wireless provider shall install a lockable power cut-off switch as directed by City and consistent with applicable codes and City specifications for every pole to which the wireless provider has attached facilities that can emit RF energy. City will specify instances where these power cut-off facilities and associated equipment need to be pad mounted. The cut-off switch will allow for the power source and any back-up power sources to be disconnected. If required by City, the power source must also be equipped with an external indicator light to provide certainty that the power has been disconnected. Wireless providers shall provide City with access to disconnect switch by providing keys or combinations to the locks. Disconnects and, if required, meter sockets must be installed according to applicable codes. RF caution signs will be installed according to applicable codes.

4.9. **Cut-Off Procedure.** In ordinary circumstances, City's authorized field personnel will contact the applicable wireless provider's designated point of contact to inform a wireless provider of the need for a temporary power shut down. Upon receipt of the call, the wireless provider will power down its antenna remotely, the power-down will occur during normal business hours and City will endeavor to provide 24 hours' advance notice. In the event of an unplanned power outage or other unplanned cut-off of power, or an emergency, the power-down will be with such advance notice at

City's sole discretion and, if circumstances warrant, employees and contractors of City may accomplish the power-down by operation of the power disconnect switch without advance notice to the wireless provider and will notify the wireless provider as soon as possible. In all such instances, once the work has been completed and the worker(s) have departed the exposure area, the party who accomplished the power-down will restore power and inform the other party as soon as possible that power has been restored.

4.10. **Emergency Contact Information.** Each wireless provider shall provide emergency after hours contact information to City in order to ensure proper notification in case of an emergency. Information will include 24/7 telephone, cell phone and/or pager information, a list of duty managers by district and escalation procedures. Wireless providers shall provide City with updated emergency contact information on an annual basis and whenever changes are made.

4.11. **Violation of Specifications.** If a wireless provider's small wireless facilities, or any part of them, are installed, used, or maintained in violation of this regulation, and the wireless provider has not corrected the violation(s) within thirty (30) days from receipt of written notice of the violation(s) from the City, the provisions of Article 19 will apply. When City believes that any violation(s) by a wireless provider poses an imminent threat to the safety of any person, interfere with the performance of City's service obligations, or present an imminent threat to the physical integrity of City poles or facilities, City may take such action as it deems reasonably necessary without first giving written notice to any wireless provider. As soon as practicable afterward, the wireless provider will be advised of the work performed or the action taken. The wireless provider shall be responsible for all actual and documented costs incurred by City in taking action pursuant to this Article 4.11.

4.12. **Removal of Nonfunctional Attachments.** At its sole expense, each wireless provider shall remove any of its small wireless facilities, or any part thereof, that becomes nonfunctional and no longer fit for service ("nonfunctional attachment") as provided in this Section 4.12. Except as otherwise provided in this regulation, each wireless provider shall remove nonfunctional attachments within one (1) year of the date that it became nonfunctional, unless the wireless provider receives written notice from City that removal is necessary to accommodate City's, Utility's, or another attaching entity's use of the affected pole(s), in which case the wireless provider shall remove the nonfunctional attachment within ninety (90) days of receiving the notice. After the time designated for removal, City may, in its sole discretion, remove and dispose of the nonfunctional attachment and the wireless provider shall be responsible for the costs therefor.

Article 5. Private and Regulatory Compliance

5.1. **Necessary Authorizations.** Before a wireless provider occupies any right-of-way, the wireless provider shall obtain from the appropriate public or private authority, or from any property owner or other appropriate person, any required authorization to construct, operate, or maintain its small wireless facilities on public or private property. City retains the right to require evidence that appropriate authorization has been obtained before any permit is issued to a wireless provider. A wireless provider's obligations under this Article 5 include, but are not limited to, its obligation to obtain and pay for all necessary approvals to occupy public/private rights-of-way and easements from entities other than City, and all necessary licenses and authorizations to provide the services that it provides over its small wireless facilities from entities other than City. Every permit issued by the City pursuant to this regulation will state, "WIRELESS PROVIDERS SHALL DEFEND, INDEMNIFY, AND REIMBURSE CITY FOR ALL CLAIMS, DEMANDS, DAMAGES, LAWSUITS, JUDGMENTS, COSTS, LIENS, LOSSES, EXPENSES, AND ATTORNEY'S FEES,

THAT CITY MAY INCUR AS A RESULT OF CLAIMS BY GOVERNMENTAL BODIES, OWNERS OF PRIVATE PROPERTY, OR OTHER PERSONS THAT A WIRELESS PROVIDER DOES NOT HAVE SUFFICIENT RIGHTS OR AUTHORITY TO ATTACH WIRELESS PROVIDER'S SMALL WIRELESS FACILITIES ON CITY'S POLES TO PROVIDE PARTICULAR SERVICES.”

5.2. **Sufficiency of Public Rights-of-Way.** City makes no representation or warranty of any nature that its existing or future public rights-of-way, easements or other property rights, private or public, were, are or will be sufficient to permit the attachment, maintenance, replacement, relocation, repair, or modification of attachments on any City poles.

5.3. **Lawful Purpose and Use.** All small wireless facilities, poles and wireless support structures must at all times serve a lawful purpose, and the use of such small wireless facilities, poles and wireless support structures must comply with all applicable federal, state and local laws.

5.4. **Forfeiture of City's Rights.** No permit granted under this regulation shall extend, or be deemed to extend, to any of City's poles or other City facilities, to the extent that a wireless provider's attachment would result in a forfeiture of City's rights. Any permit that would result in forfeiture of City's rights shall be deemed invalid as of the date that City granted it. Further, if any wireless provider's existing small wireless facilities, whether installed pursuant to a valid permit or not, would cause such forfeiture, such wireless provider shall remove its small wireless facility within sixty (60) days of receipt of written notice from City. If the wireless provider does not remove its small wireless facilities in question within sixty (60) days of receiving written notice from City, City may at its option perform such removal at the wireless provider's expense. Notwithstanding the forgoing, wireless providers shall have the right to contest any such forfeiture before any of its rights are terminated.

5.5. **Effect of Consent to Construction/Maintenance.** Consent by City to the construction or maintenance of any attachments by a wireless provider shall not be deemed consent, authorization, or acknowledgment that the wireless provider has obtained all required authorizations with respect to such attachment.

Article 6. Permit Application Procedures.

6.1. Permit Required.

6.1.1. Before installing any small wireless facility, pole or wireless support structure in a right-of-way, a wireless provider, or an affiliate duly authorized to act on behalf of a wireless provider, shall submit an application to the designated office and receive a permit therefor, with respect to each such small wireless facility, pole or wireless support structure.

6.1.2. Subject to Section 7.7.3, before making any original attachment to any City facility, a wireless provider or an affiliate duly authorized to act on behalf of a wireless provider, shall submit an application and receive a permit therefor from the City, with respect to each such City facility.

6.2. **Professional Engineer.** Unless otherwise waived in writing by City, as part of the City's permit application process, and at the wireless provider's sole expense, a qualified and experienced professional engineer, or an employee or contractor of the wireless provider who has been approved by City, must

undertake and complete the engineering design and pole loading analyses calculations required in completing a permit application, participate in the pre-construction survey, conduct the post-construction inspection, and certify that the wireless provider's small wireless facilities can be and were installed on the identified poles in compliance with the applicable codes and in accordance with the permit. The professional engineer's qualifications must include experience performing such work, or substantially similar work, on electric transmission or distribution systems, and unless otherwise waived, such engineer must be licensed in the State of Arkansas. The City may allow the wireless provider's professional engineer, employee or contractor to conduct a post-construction inspection that the City will verify by means that it deems to be reasonable.

6.3. **Submission of Application.** Wireless providers applying for a City right-of-way permit or City collocation permit will submit a completed and signed application to City's designated office, which, unless otherwise agreed by City, will include all information listed in Sections 6.3.1 through 6.3.10. Wireless providers will use the application form provided, which will require applicants to attest to certain requirements in this regulation. The application form from time to time, provided that any such changes are not inconsistent with the terms of this regulation and are applied to all attaching entities on a non-discriminatory basis and reasonable advance written notice is provided to wireless providers of such changes. City's acceptance of the submitted design documents does not relieve any wireless provider of full responsibility for any errors and/or omissions in the engineering analysis.

6.3.1 *Identification of the applicant.* Applications will include:

- (A) The true legal name of the applicant;
- (B) The address of the applicant;
- (C) Emergency contact information specified in Section 4.11.

6.3.2 *A map or description of the location of the facilities to be installed.* Applications to install a new pole will specify the proposed location of the new pole with sufficient detail to allow a plan reviewer to identify the location within three (3) feet of accuracy. Applications to collocate a small wireless facility on an existing pole will include the serial number or other identifier that is affixed to the pole or, if no such identifier can be seen, a photograph of the pole.

6.3.3 *An illustration that shows the final appearance of the facilities after installation.* Applications will include a depiction that represents the final aesthetic appearance of the facility. A drawing or photograph of a substantially similar installation in a separate location will satisfy this requirement.

6.3.4 *Engineering drawings of the facilities to be installed, including required make-ready work to be performed.* Applications will include engineering drawings of all work to be performed, including make-ready. Drawings submitted will only be made by persons authorized in Section 6.2. Drawings must be sufficiently detailed to allow independent verification that all proposed work and attachments will comply with this regulation and applicable codes.

6.3.5 *Electrical load information.* Applications will include an electrical load sheet that identifies all of the equipment to be installed, the corresponding electrical load of each, and the sum of the electrical load of all equipment.

6.3.6 *Pole loading calculations.* Applications will include pole loading analysis using generally accepted industry standard software, such as SPIDA Calc.

6.3.7 *Worker safety information related to small wireless facility information.* Applications will include safety information as provided by the manufacturers of equipment and the wireless provider's safety personnel. Safety information should be organized as a safety briefing as described in Section 4.8.

6.3.8 *Evidence of bonding.* Applications will include evidence of adequate bonding, as required by Article 30.

6.3.9 *Evidence of insurance.* Applications will include evidence of adequate insurance, as required by Article 25.

6.3.10 *Required application fees.* Applications will include fees shown in Appendix A.

6.4. **Incomplete Applications.** If an application is determined to be incomplete, the City will notify the applicant as soon as possible with a written narrative identifying all missing information. Wireless providers are encouraged, but not required, to conduct a pre-application meeting with the City to ensure applications are complete prior to submission.

6.4.1 *Notice within Ten Days.* If the City provides notice to an applicant of an incomplete application within ten (10) days of the date that the application was submitted, all processing deadlines pertaining to the application will restart at zero (0) on the date the applicant provides the missing information.

6.4.2 *Notice after Ten Days.* If the City provides notice to an applicant of an incomplete application more than ten (10) days after the date that the application was submitted, all processing deadlines pertaining to the application will be tolled until the date the applicant provides the missing information.

6.4.3 *Batched applications.* When an applicant submits multiple applications simultaneously and some, but not all, are incomplete, those applications that are complete will continue to be processed according to timelines in this Article 6.

6.4.4 *Abandoned applications.* After notice is provided to an applicant that an application is incomplete as described in Sections 6.4.1 or 6.4.2, the applicant will be afforded thirty (30) days to provide missing information without submitting a new application or application fee. If incomplete for more than thirty (30) days, the application will be deemed abandoned and the City will return all forms and information to the applicant. The application fee will not be refunded. The applicant may resubmit the forms and information as a new application with an appropriate application fee at a later time.

6.5 **Review of City ROW Permit Applications.** City right-of-way permit applications will be reviewed in the order received and processed in a timely fashion. Designated City employees will approve applications that fully comply with this regulation as soon as practicable. If approved, the applicant will be notified, and a permit made available for issue under Section 6.9. If a designated City employee determines that one or more parts of an application does not comply with this regulation, the

designated City employee, as soon as practicable, provide the applicant a written report identifying each noncompliant provision. The applicant may then:

6.5.1 *Cure the noncompliance.* The applicant may cure the noncompliant provisions in the application within thirty (30) days without paying an additional application fee. If the application remains noncompliant for more than thirty (30) days after notice, the application will be deemed abandoned and the City will return all forms and information to the applicant. The application fee will not be refunded. The applicant may resubmit the forms and information as a new application with an appropriate application fee at a later time. The filing of an appeal under Section 6.5.1.2 or a variance under Section 6.5.1.3 will toll the time allotted to cure noncompliance until the appeal or variance request is resolved.

6.5.2 *Appeal the determination.* The applicant may appeal the City employee's determination that the application is noncompliant. Appeal will be made in writing to the City's Planning Department for submission to the Board of Zoning Adjustments, with notice to Utility, within thirty (30) days of the date that the applicant received notice that the application was noncompliant. The appeal will be considered during an open hearing according to the normal rules and procedures of the Board of Zoning Adjustment. City will notify the wireless provider in writing within forty-five (45) days of receiving the request for waiver as to whether the request is granted in whole or in part.

6.5.3 *Variance request.* The applicant may request a variance from one or more of the noncompliant provisions within the application. A variance request must specifically identify the provision requested to be varied, justification for requesting the granting of the variance, and the proposed solution as a result of the variance. A variance will only be granted when necessary to avoid the prohibition of wireless service or otherwise comply with the law. The variance request will be considered during an open hearing according to the normal rules and procedures of the Board of Zoning Adjustment. City will notify the applicant in writing within forty-five (45) days of receiving a variance request as to whether the request is granted in whole or in part.

6.5.4 *Simultaneous requests permitted.* An applicant may simultaneously appeal the decision of a City employee while requesting a variance from the requirement that formed the basis of the appeal.

6.6 **Review of Collocation Permit Applications.** Collocation permit applications will be reviewed in the order received and processed in a timely fashion. The review of a collocation permit application will typically be conducted simultaneously with the review of the associated City right-of-way permit. Designated City employees will review applications to collocate small wireless facilities. Designated employees will, as soon as practicable, approve applications that fully comply with this regulation and applicable codes. If approved, the applicant will be notified, and a permit made available for issue under Section 6.9. If a designated employee determines that one or more parts of an application does not comply with this regulation, the designated employee will, as soon as practicable, provide the applicant a written report that identifies each noncompliant part of the application. The applicant may cure the noncompliant parts of the application within thirty (30) days without paying an additional application fee. If the application remains noncompliant for more than thirty (30) days after notice, the application will be deemed abandoned and the City will return all forms and information to the applicant. The application fee will not be refunded. The applicant may resubmit the forms and information as a new application with an appropriate application fee at a later time.

6.7 **Review of Proposed Make-Ready.** Each collocation permit application will include an engineering survey and proposed make-ready as described in Section 6.3.4. At the applicant's cost, the City will typically require make-ready to be reviewed by an Arkansas-based engineer who will take one of the following actions:

6.7.1 *Approve.* Make-ready proposals that comply with applicable codes and industry standards will be approved.

6.7.2 *Revise.* Make-ready proposals may be revised by a competent City employee or the City's engineer in order to cause the applicant's make-ready proposal to comply with applicable codes and industry standards. No revisions will be made that require more make-ready than is required by applicable codes or industry standards, or to repair pre-existing damage or noncompliance. Any such revisions will be clearly identified on documents provided to the applicant.

6.7.3 *Deny.* Make-ready proposals that do not comply with applicable codes and industry standards, and are not revised in accordance with Section 6.7.2, will not be approved. The applicant will be provided, as soon as practicable, a written denial that identifies each noncompliant part of the make-ready proposal. No denial will be based upon a requirement to repair pre-existing damage or noncompliance. The applicant may cure the noncompliant parts of the proposed make-ready within thirty (30) days without paying an additional application fee. If the application remains noncompliant for more than thirty (30) days after notice, the application will be deemed abandoned and the City will return all forms and information to the applicant. The application fee will not be refunded. The applicant may resubmit the forms and information as a new application with an appropriate application fee at a later time.

6.8 **Permit Issuance.** Permits for applications that do not include make-ready work will be issued upon approval, payments of all required fees, and payment of the rates applicable to the first year of use. Permits for applications that include make-ready work will be issued upon the completion of necessary make-ready work, payment of all required fees, and payment of rates applicable to the first year of use. To evidence the issuance of the permit, City will sign and return the permit application, which will serve as authorization for the wireless provider to make its attachment(s).

6.9 **Processing Deadlines.** Permit applications will be processed within sixty (60) days of the date of application for collocation permits, and ninety (90) days of the date of application for applications that include the installation, modification or replacement of a pole. These deadlines may be extended by agreement with an applicant. If a permit is not processed within the applicable deadline, the applicant may provide a written demand for completion to the City. Any permit that remains unprocessed for longer than ten (10) demand after such written demand has been received will be deemed approved as submitted.

Article 7. Make-Ready Work/Installation

7.1. **Who May Perform Make-Ready.** Make-ready work on City poles will only be performed by a qualified contractor authorized by City to perform such work.

7.2. **Wireless Provider's Installation/Removal/Maintenance Work.**

7.7.1. *Quality workmanship required.* All of the wireless provider's installation, removal, and maintenance work, by either the wireless provider's employees or authorized contractors, will be performed at the wireless provider's sole cost and expense, in a good and workmanlike manner, and must not adversely affect the structural integrity of City's poles or other City facilities or other attaching entity's facilities or equipment. All such work is subject to the insurance requirements of Article 25.

7.7.2. *Qualified workers required.* All of a wireless provider's installation, removal, and maintenance work, either by its employees or authorized contractors, shall comply with all applicable regulations specified in Section 4.1. Wireless providers shall assure that any person installing, maintaining, or removing its small wireless facilities is fully qualified and familiar with all applicable codes, and the design specifications established by City.

7.7.3. *Authorization not required for maintenance.* Notwithstanding anything to the contrary in this regulation, subsequent to the original installation of a wireless provider's small wireless facilities, the wireless provider may modify or replace the small wireless facilities without obtaining prior written consent of City so long as such modification or replacement does not substantially: (a) modify the external appearance of the small wireless facility; (b) increase the load on the applicable pole beyond the loading, if any, that was established in the approved permit application; or (c) involve placement of equipment outside the area designated in the approved permit application. A wireless provider may request, and City shall timely provide, a determination as to whether a modification or replacement made subsequent to original installation deviates from the original permit sufficiently to require the issuance of a permit.

Article 8. Post-Installation Inspections

8.1. **No Use Before Inspection.** No person shall energize any small wireless facility unless and until the small wireless facility, and any new or modified poles or City structures associated with the small wireless facility, has passed post-installation inspection.

8.2. **Timing of Inspection and Delay.** Within five (5) business days after the wireless provider notifies the City that the installation of a new pole, wireless support structure or small wireless facility has been completed, the City or its contractors shall perform a post-installation inspection to ensure all work was performed in accordance with the permit and applicable codes. If City fails to perform the post-installation inspection within the 5-day period, any affected pole, wireless support structure or small wireless facility may be used as if it had passed the inspection; provided, however, that if City identifies any violation when actually performing the post-installation inspection, the wireless provider shall have thirty (30) days from the date of receipt of such notice to correct such violation(s), or such other period as the parties may agree upon in writing, unless such violation creates an emergency in which case the wireless provider shall make all reasonable efforts to correct such violation immediately. A reinspection fee, as shown on Appendix A, will be charged to the wireless provider for each additional inspection of the facility.

8.3. **Violations.** If the post-installation inspection reveals that a wireless provider's facilities have been installed in violation of a permit or applicable code, City will notify the wireless provider in writing and the wireless provider shall have thirty (30) days from the date of receipt of such notice to correct such violation(s), or such other period as the parties may agree upon in writing, unless such violation creates an emergency in which case the wireless provider shall make all reasonable efforts to

correct such violation immediately. Upon receipt of notice from wireless provider that such violation has been corrected, shall promptly perform a reinspection of the facility. A reinspection fee, as shown on Appendix A, will be charged to the wireless provider for each additional inspection of the facility.

8.4. **Unresolved Violations.** If a wireless provider's attachments remain out of compliance with applicable codes or approved design after any three (3) subsequent inspections or a period of ninety (90) days, consistent with Article 19 City will provide notice of the continuing violation and the wireless provider will have thirty (30) days from receipt of such notice to correct the violation, otherwise the provisions of Article 19 shall apply.

Article 9. Abandonment of Permit

City may deem a permit to be abandoned if a wireless provider does not request a post-installation inspection of completed work within one year of the date that the permit was initially issued, unless such time period is extended. A permit may be extended when delay has been caused by a lack of commercial power, communications, transport facilities to the site, or any other factor outside of the wireless provider's control. If a permit is deemed to be abandoned in accordance with this Article, City may, but shall have no obligation to, use the space allocated for a wireless provider's attachment(s) for its own needs or make the space available to other attaching entities. Fees, rates and charges associated with abandoned permits shall not be refunded.

Article 10. Rearrangements and Transfers.

10.1 **Required Transfers of Wireless Communication Facilities.** If City reasonably determines that a rearrangement or transfer of a small wireless facility is necessary, including as part of make-ready to accommodate another attaching entity's attachment, City will require the wireless provider who owns the small wireless facilities to perform such rearrangement or transfer within ninety (90) days after receiving notice from City, or other agreed upon notification. If the wireless provider fails to rearrange or transfer its attachment within ninety (90) days after receiving such notice from City, the provisions of Article 19 shall apply, including City's right to rearrange or transfer the small wireless facilities ninety (90) days after the wireless provider's receipt of original notification of the need to rearrange or transfer its facilities. The actual and documented costs of such rearrangements or transfers shall be apportioned as specified under Article 10.2. City shall not be liable for damage to small wireless facilities except to the extent provided in Article 23. In emergency situations, City may rearrange or transfer small wireless facilities as it determines to be necessary in its reasonable judgment. In emergency situations, City shall use reasonable efforts provide such notice as is practical, given the urgency of the particular situation. If a wireless provider fails to rearrange and/or transfer its small wireless facilities within the prescribed time period, City may delegate its authority to rearrange and/or transfer the small wireless facilities to an authorized attaching entity or its authorized contractors. In such case, another attaching entity may rearrange or transfer the small wireless facilities ninety (90) days after the wireless provider's receipt of original notification of the need to rearrange or transfer its facilities.

10.2 **Allocation of Costs.** The costs for any rearrangement or transfer of any small wireless facilities or the replacement of a pole shall be allocated among the City, the wireless provider that owns the small wireless facilities, and any other attaching entity on the following basis:

10.2.1. *Replacement for City.* If City intends to modify or replace a pole solely for its own requirements, it shall be responsible for the City's costs related to the

modification/replacement of the pole. The wireless provider shall be responsible for costs associated with the rearrangement or transfer of the wireless provider's small wireless facilities. Prior to making any such modification or replacement, City shall make reasonable efforts to provide the wireless provider at least ninety (90) days written notification of its intent in order to provide the wireless provider a reasonable opportunity to modify. Should the wireless provider decide to do so, it must seek City's written permission in accordance with this regulation. If the wireless provider elects to add to or modify its small wireless facilities, the wireless provider shall pay its share of the costs incurred by City in making the space on the poles accessible to the wireless provider.

10.2.2. *Replacement for wireless provider.* If the modification or replacement of a pole is necessitated by the requirements of a wireless provider, the wireless provider shall be responsible for all costs caused by the modification or replacement of the pole as well as the costs associated with the transfer or rearrangement of any other attaching entity's facilities. At the time the wireless provider submits a permit application to City, the wireless provider shall submit evidence in writing that it has made arrangements to reimburse all affected attaching entities for their costs caused by the transfer or rearrangement of their facilities. City shall not be obligated in any way to enforce or administer the wireless provider's responsibility for the costs associated with the transfer or rearrangement of another attaching entity's facilities pursuant to this Article.

10.2.3. *Replacement for additional attachment.* If the modification or the replacement of a pole is the result of an additional attachment or the modification of an existing attachment sought by an attaching entity other than City, or a wireless provider, the attaching entity requesting the additional or modified attachment shall bear the entire cost of the modification or replacement, as well as the costs for rearranging or transferring the wireless provider's small wireless facilities. The wireless provider shall cooperate with such third-party attaching entity to determine the costs of moving the wireless provider's facilities.

10.2.4. *No-Cause Replacement.* If the pole must be modified or replaced for reasons unrelated to the use of the pole by attaching entities or City (e.g., storm, accident, deterioration), City shall pay the costs of such modification or replacement and the wireless provider shall pay the costs of rearranging or transferring its small wireless facilities.

Article 11. Pole Replacements

11.1. **City Not Required to Replace.** Nothing in this regulation shall be construed to require City to replace its poles for the benefit of a wireless provider.

11.2. **Ownership of Replacement Pole.** In all instances a replaced pole will remain the property of City, as prior to this regulation.

11.3. **Customized Poles.** Whenever a wireless provider uses a customized pole to install a small wireless facility on or within a City streetlight pole, the wireless provider will provide an identical spare of the customized pole at no cost to be kept in reserve and used to facilitate the rapid replacement of the customized pole in case of damage; provided, if the same type of customized pole is used at multiple locations, the wireless provider need only provide one spare per batched application.

Article 12. Treatment of Multiple Requests for Same Pole

If City receives a permit application for attachment of a small wireless facility from a wireless provider and a wireline attachment application from a third-party attaching entity for the same pole and has not yet completed the permitting of the initial applicant, and accommodating the respective requests would require modification of the pole or replacement of the pole, City will make reasonable and good faith efforts to allocate among the wireless provider and such third-party attaching entity the applicable costs associated with such modification or replacement.

Article 13. Equipment Attachments

13.1. **Reimbursement of City.** Each wireless provider shall compensate City for the actual and documented cost, including engineering and administrative cost, for rearranging, transferring, and/or relocating City's poles to accommodate the wireless provider's attachments.

13.2. **Reimbursement of Third Parties.** Each wireless provider shall reimburse the owner or owners of other facilities attached to City for any actual and documented cost incurred by them for rearranging or transferring such facilities to accommodate the wireless provider's attachments.

Article 14. Authorized Contractors

Wireless providers shall only use authorized, qualified contractors approved by City to conduct make-ready work (or any other work) on City poles, such approval not to be unreasonably withheld, conditioned or delayed.

Article 15. Guys and Anchor Attachments

Wireless providers shall install guy wires and anchors sole to sustain any unbalanced loads caused by the wireless provider's attachments to wooden poles owned by City. The wireless provider shall bear all costs associated with the maintenance, replacement, or reinstallation of required guy wires and anchors. Guys and anchors shall not be installed in such a manner to restrict the use of the right-of-way by pedestrian or vehicular traffic. If any attachment to a nonwooden pole owned by City would reasonably cause the pole to curve out of a true vertical alignment, the City may require replacement of the pole, rather than support with guys and anchors.

Article 16. Reserved.

Article 17. Change in City Facilities that Forfeits Attachment Accommodations.

17.1. **Notice of Change in City Facilities that Forfeits Attachment Accommodations.** Prior to changing any City pole or other City facility to which small wireless facilities are attached in such a manner that attachment will no longer be reasonably possible (including without limitation: abandonment, removal, relocation underground, replacement, or reconfiguration), the owner of such small wireless facilities will be provided at least ninety (90) calendar days prior written notice by City. Provided that, notice may be less than ninety (90) calendar days as a result of the action of a third party and the ninety-day notice period is not practical. If, following the expiration of the notice period, the owner of the small wireless facilities has not yet removed and/or transferred all of its small wireless facilities, City shall have the right, but not the obligation, to remove or transfer the

small wireless facilities at the owner's expense and the owner shall be subject to the provisions of Article 19.

17.1.1. *Underground relocation.* If City requires utility and communication lines and equipment to be moved underground, wireless providers shall remove their small wireless facilities from any affected poles within the notice period as established in Section 17.1 and must either relocate its affected small wireless facilities (except antennas) underground or find other means to accommodate its small wireless facilities. If a wireless provider does not remove its small wireless facilities, the City shall have the right to remove or transfer the small wireless facilities at the owner's expense. A wireless provider's failure to remove its facilities as required under this Article 17.1 shall subject such wireless provider to the provisions of Article 19.

17.1.2. *Replace/Reconfigure City poles without attachment accommodations.* If City replaces or reconfigures any poles, City will make reasonable efforts to accommodate the existing attachments on the replaced/reconfigured City poles by utilizing all available make-ready procedures subject to allocation of costs described in Section 10.2. If the City, at its sole discretion, reasonably determines the attachments cannot be accommodated on the replaced/reconfigured City poles, wireless providers must remove facilities from the poles, within the notice period as described in Section 17.1 and must, at their own expense, find other means to accommodate their facilities. When City can accommodate some, but not all, of the existing attachments, City will allow reattachment in the order the attachments were originally installed, unless otherwise stipulated in this regulation. If a wireless provider does not remove its attachments within the notice period, City shall have the right to remove them at the wireless provider's expense. Failure to remove facilities as required under this Article 17.1.2 shall subject wireless providers to the provisions of Article 19.

Article 18. Inspection

18.1. **General Inspections.** City reserves the right to make periodic inspections, as conditions may warrant, of all small wireless facilities. Such inspections, or the failure to make such inspections, shall not operate to relieve any wireless provider of any responsibility or obligation or liability assumed under this regulation.

18.2. **Periodic Safety Inspections.** City may at its option and expense perform a safety inspection in all or in part of the territory covered by this regulation to identify any safety violations of all attachments and small wireless facilities on City poles ("safety inspection"). Wireless providers shall correct any and all safety violations at their own expense per Section 18.3.

18.3. **Corrections.** In the event any small wireless facilities are found to be in violation of applicable codes and such violation poses a potential emergency, the owner of such small wireless facilities must use all reasonable efforts to correct such violation immediately. Should the owner fail or be unable to correct such potential emergency immediately, City may correct the potential emergency and bill the owner for the actual and documented costs incurred, including overhead. If any small wireless facilities are found to be in violation of the applicable codes and such violations do not pose a potential emergency, City shall, consistent with Article 19, give notice to the owner of the small wireless facilities, whereupon the owner shall have thirty (30) days from receipt of notice to correct any such violation, or up to ninety (90) days by agreement with City. In the event City or another attaching entity prevents an owner of small wireless facilities from correcting a non-emergency violation, the

timeframe for correcting such violation shall be extended one day for each day the owner was so delayed. No wireless provider will be responsible for the costs associated with violations caused by other attaching entities that are not affiliated with them or acting under their direction. In all circumstances, all of the attaching entities on each pole and City will work together to maximize safety while minimizing the cost of correcting deficiencies, but the entity responsible for the violation will be responsible for the actual and documented cost of any necessary or appropriate corrective measures, including removal and replacement of the pole and all transfers or other work incident thereto. If a wireless provider fails to correct a non-emergency violation within the specified time period, including any extensions, the provisions of Article 19 shall apply.

18.3.1. *Violations caused by City.* If any City facilities are found to be in violation of the applicable codes or permit specifications and City has caused the violation, then the parties will work together to minimize the cost of correcting any such deficiencies, but City shall be responsible for the full cost of any necessary or appropriate corrective measures, including removal and replacement of the pole; provided, however, that City shall not be responsible for a wireless provider's transfer or rearrangement costs.

18.3.2. *Violations caused by attaching entities.* If one or more attaching entity caused the violation, then such attaching entities shall pay the corrective costs incurred by all who have attachments on the pole, including any wireless provider, and City will make reasonable effort to cause the attaching entity to make such payment.

18.3.3. *No-cause violations.* If there exists a violation of applicable codes and it cannot be determined which attaching entity on the pole caused such violation or there is a mixture of the attaching entities causing the violation, then the parties will work together to minimize the cost of correcting any such deficiencies, and all attaching entities who may have caused such violation will share equally in such costs.

Article 19. Failure to Rearrange, Transfer or Correct

19.1. **Required Work.** Unless otherwise agreed, wireless providers will comply with any written notice by the City to rearrange, transfer, remove or correct violations. Commencing on the thirtieth (30th) day after expiration of the time period for completion of the work as specified in this regulation or the City's notice, City may cause the required work to be performed at the wireless provider's expense, or may delegate such authority to another attaching entity or a qualified contractor, and impose all applicable penalties under Appendix A.

19.2. **Notice of Completion.** Wireless providers shall provide timely written notification to City upon completion of work necessary to correct a violation or deficiency. All applicable daily penalties and fees will continue to accrue until City's receipt of such notice of completion. Notice of completion shall be delivered by the same means as it was received from City.

19.3. **New and Pending Applications.** City shall discontinue processing any new and/or pending applications of a wireless provider that has received a written notice of violation from the City and failed to contest or cure the same within thirty (30) days. At such time that all violations have been cured, City shall resume processing the wireless provider's applications. All processing deadlines shall be tolled while the violation remains unresolved. The City Planning Director is authorized to waive the requirements of this Section 19.3 when violations are neither substantial nor repetitive.

Article 20. Physical Inventory

20.1. **Scheduled Inventory.** At intervals of three (3) years or more, City may inventory all attachments on City poles made by a wireless provider. Such inventory shall be made jointly by all parties and shall be at the cost of the wireless provider, such costs to be actual and documented, unless City or another entity is also performing an inventory of any other attaching entity with attachments on such poles, and then the actual and documented cost shall be shared proportionately among all such attaching entities based upon the number of attachments.

20.2. **Unscheduled Inventory.** City may at any time perform an inventory at its own expense to verify the number of reported attachments. Wireless providers shall pay the costs of such inventory if its unauthorized or unreported attachments exceeds five percent (5%) of the wireless provider's attachments that are authorized and reported.

Article 21. Unauthorized Attachments

21.1. **Discovery of Unauthorized Attachments.** If the City discovers unauthorized small wireless facilities, poles, or wireless support structures in the City's public right-of-way, or City discovers unauthorized attachments placed on its poles or other facilities, the following fees may be assessed, and procedures will be followed:

21.1.1. *Notice.* City shall provide specific written notice of each violation and the owner of the unauthorized small wireless facility, pole, wireless support structure, or attachment shall be given thirty (30) days from receipt of notice to contest the determination that the small wireless facility, pole, wireless support structure, or attachment is unauthorized pursuant to Section 2.4.5.7. If the owner cannot be ascertained, the City will post a notice of violation on the small wireless facility, pole, wireless support structure, or attachment believed to be unauthorized.

21.1.2. *Calculation of back rent.* In addition to all other fines or penalties that may be assessed by a court of law, the owner of an unauthorized small wireless facility, pole, wireless support structure, or attachment shall pay double rent and fees for a period of three (3) years, or since the date of the last inventory of attachments (whichever period is shortest), at the rates in effect during such periods.

21.1.3. *Application required.* The owner of an unauthorized small wireless facility, pole, wireless support structures or attachment shall submit a permit application in accordance with this regulation within thirty (30) days of receipt of the notice described in this Article 21, or such longer time as may be agreed by the City.

21.1.4. *Failure to submit required application.* In the event a wireless provider fails to submit a permit application within thirty (30) days, or such longer time as mutually agreed to by the parties after an inventory, the provisions of Article 19 shall apply.

21.2. **No Ratification of Unauthorized Use.** No act or failure to act by City with regard to any unpermitted small wireless facility, pole, wireless support structure, or attachment shall be deemed as ratification or waiver of any requirement under this regulation. Unless the parties agree otherwise, a permit for a previously unauthorized attachment shall not operate retroactively or constitute a waiver by City of any of its rights or privileges under this regulation or otherwise, and the wireless provider shall remain subject to all obligations and liabilities arising out of or relating to its unauthorized use.

Article 22. Reporting Requirements.

22.1. **Annual report.** In addition to the inventory provisions described in Article 20 above, when a wireless provider pays its annual fees, the wireless provider shall also provide the following information to City:

22.1.1. *Unused and nonfunctional facilities.* Wireless providers will annually report all facilities that have become unused or nonfunctional during the relevant reporting period. The report shall identify the pole on which the unused or nonfunctional attachment is located, indicate the approximate date the attachment became nonfunctional, and shall provide a schedule for removal, or repair and operation.

22.1.2. *Removed facilities.* Wireless providers will annually report all facilities the wireless provider has removed from poles belonging to City during the relevant reporting period. The report shall identify the pole from which the equipment was removed and indicate the approximate date of removal. This requirement does not apply where a wireless provider is abandoning or surrendering a permit.

Article 23. Liability and Indemnification

23.1. **Liability.** City reserves to itself the right to maintain and operate its poles in the manner that will best enable it to fulfill its service requirements. As a condition of every permit, wireless providers must agree that its use of City's poles is at the sole risk of the wireless provider. Notwithstanding the foregoing, City shall exercise reasonable precaution to avoid damaging small wireless facilities and shall report to wireless providers the occurrence of any such damage caused by its employees, agents or contractors. Subject to Section 23.5, City will reimburse wireless providers for all reasonable costs incurred during the physical repair of facilities damaged by the gross negligence or willful misconduct of City.

23.2. **Indemnification.** As a condition of every permit, wireless providers, as well as their agents, contractors, and subcontractors, ("wireless provider indemnitors") shall be required to defend, indemnify, and hold harmless City and its respective officers, council members, representatives, employees, and agents against any and all claims, demands, damages, lawsuits, judgments, costs, liens, losses, expenses, fines, taxes, special charges by others, penalties, payments (including payments made by City under any workers' compensation laws or under any plan for employees' disability and death benefits), and expenses (including reasonable attorney's fees of City and all other costs and expenses of litigation) ("covered claims") arising in any way or in connection with the negligence of the wireless provider or their officers, directors, employees, agents, contractors, or subcontractors, except when caused by the sole negligence of City, or their respective officers, board members, council members, representatives, employees, and agents. Covered claims shall include, but are not limited to, the following:

23.2.1. *Communication-based torts.* Intellectual property infringement, libel and slander, trespass, unauthorized use of television or radio broadcast programs and other program material, and infringement of patents;

23.2.2. *Local compliance.* Cost of work performed by City that was necessitated by a wireless provider's failure, or the failure of a wireless provider's officers, directors, employees, agents, contractors, or subcontractors to install, maintain, use, transfer, or remove

their small wireless facilities in accordance with the requirements and specifications of this regulation, or from any other work this regulation authorizes City to perform on behalf of a wireless provider;

23.2.3. *Harm to persons or property.* Damage to property, injury to or death of any person arising out of the performance or nonperformance of any work or obligation undertaken by a wireless provider, or its agents, contractors, or subcontractors, pursuant to this regulation;

23.2.4. *Regulatory violations.* Liabilities incurred as a result of a wireless provider's violation, or a violation by a wireless provider's officers, directors, employees, agents, contractors, or subcontractors of any law, rule, or regulation of the United States, any state, or any other governmental entity or administrative agency.

23.2.5. *Environmental compliance.* Environmental harm arising from or due to the release, threatened release or storage of hazardous substances on, under, or around City's poles and facilities or City public rights-of-way attributable to a wireless provider indemnitor.

23.3. Procedure for Indemnification.

23.3.1. *Notice of claim.* City shall give prompt written notice of any claim or threatened claim to the appropriate wireless provider indemnitors, specifying the factual basis for such claim and the amount of the claim. If the claim relates to an action, suit, or proceeding filed by a third party against City, City shall give the notice to wireless provider indemnitors no later than fifteen (15) calendar days after City receives written notice of the action, suit, or proceeding.

23.3.2. *Failure of notice.* City failure to give the required notice will not relieve any wireless provider indemnitor from its obligation to indemnify City unless, and only to the extent, that a wireless provider indemnitor is materially prejudiced by such failure.

23.3.3. *Assumption of defense.* Wireless provider indemnitors will have the right at any time, by notice to City to participate in or assume control of, the defense of the claim with counsel of its choice, which counsel must be reasonably acceptable to the indemnified party. City will cooperate in good faith with wireless provider indemnitor. If wireless provider indemnitor assumes control of the defense of any third-party claim, City will have the right to participate in the defense at its own expense.

23.3.4. *Settlement authority.* If wireless provider indemnitor does not assume control or otherwise participate in the defense of any third-party claim, wireless provider indemnitor shall be bound by the results obtained by City with respect to the claim, to include any reasonable settlement of the claim. If wireless provider indemnitor assumes the defense of a third-party claim as described above, then in no event will City admit any liability with respect to, or settle, compromise or discharge, any third-party claim without wireless provider indemnitor's prior written consent.

23.4. **Environmental Hazards.** As a condition of every permit, wireless providers shall represent and warrant that their use of City's poles and City public rights-of-way will not generate any

hazardous substances, that it will not store or dispose on or about City's poles or transport to City's Facilities any hazardous substances and that no small wireless facilities, poles, or wireless support structures will constitute or contain or generate any hazardous substance in violation of federal, state, or local law now or hereafter in effect, including any amendments. "Hazardous substance" shall be interpreted broadly to mean any substance or material designated or defined as hazardous or toxic waste, hazardous or toxic material, hazardous or toxic or radioactive substance, dangerous radio frequency radiation, or other similar terms by any federal, state, or local laws, regulations or rules now or hereafter in effect, including any amendments. As a condition of every permit, wireless providers must further represent and warrant that in the event of breakage, leakage, incineration, or other disaster, its small wireless facilities would not release any hazardous substances.

23.5. **Mutual Damage Limitation.** As a condition of every permit, wireless providers shall be required to agree that, notwithstanding any other provision of this regulation, neither any entity receiving a permit or any entity issuing a permit shall be liable to one another for any consequential, incidental, indirect, liquidated, or special damages or lost revenue or lost profits to any person arising out of this regulation, or any permit issued under this regulation, or any performance or nonperformance of any provision of this regulation, even if such entity has been informed of the possibility of such damages.

23.6. **Municipal Liability Limits.** No provision of this regulation is intended, or shall be construed, to be a waiver for any purpose by City of any applicable state limits on municipal liability or governmental immunity. No indemnification provision contained in this regulation under which a wireless provider indemnitor indemnifies City shall be construed in any way to limit any other indemnification provision contained in this regulation or constitute insurance under state law.

Article 24. Duties, Responsibilities, and Exculpation

24.1. **Duty to Inspect.** As a condition of every permit, wireless providers must acknowledge and agree that City does not warrant the condition or safety of City's poles and City's public rights-of-way, or the premises surrounding any City facilities, and that all wireless providers have an obligation to inspect City's poles and surrounding premises, prior to commencing any work on City's poles or entering the City premises.

24.2. **Knowledge of Work Conditions.** As a condition of every permit, wireless providers must warrant that it has acquainted, or will fully acquaint, itself and its employees and/or contractors and agents with the conditions relating to the work that the wireless provider will undertake and that it fully understands or will acquaint itself with the facilities, difficulties, and restrictions attending the execution of such work.

24.3. **Duty of Competent Supervision and Performance.** Wireless providers must furnish or ensure that its employees, agents, contractors, and subcontractors have competent supervision and sufficient and adequate tools and equipment for the work to be performed in a safe manner. In the rare instance that circumstances necessitate de-energization any part of electric service lines, wireless providers must ensure that work is suspended until the equipment has been de-energized and that no such work is conducted unless and until the equipment is made safe.

Article 25. Insurance

25.1. **Policies Required.** As a condition of every permit, wireless providers shall keep in force and effect all insurance policies as described below:

25.1.1. *Workers' Compensation and Employers' Liability Insurance.* Statutory workers' compensation benefits and employers' liability insurance with a limit of liability no less than that required by Arkansas law at the time of the application of this provision for each accident. Wireless providers shall require subcontractors and others not protected under its insurance to obtain and maintain such insurance.

25.1.2. *Commercial General Liability Insurance.* Policy on form ISO CGL 00 01 or equivalent will be written to provide coverage for, but not limited to, the following: premises and operations, products and completed operations (not excluding injury or harms caused by RF emissions), personal injury, blanket contractual liability coverage, broad form property damage, independent contractor's coverage with limits of liability of \$2,000,000 general aggregate, \$2,000,000 products/completed operations aggregate, \$2,000,000 personal injury, \$2,000,000 each occurrence.

25.1.3. *Automobile Liability Insurance.* Business automobile policy covering all owned, hired and non-owned private passenger autos and commercial vehicles. Limits of liability of \$1,000,000 each occurrence, \$1,000,000 aggregate.

25.1.4. *Umbrella Excess Liability Insurance.* Coverage is to be in excess of employers' liability, commercial general liability, and automobile liability insurance required above. Limits of liability of \$5,000,000 each occurrence, \$5,000,000 aggregate. Wireless provider may use any combination of primary and excess to meet required total limits.

25.1.5. *Property Insurance.* Wireless providers shall be responsible for maintaining property insurance on its own facilities, buildings, and other improvements, including all equipment, fixtures, and utility structures, fencing, or support systems that may be placed on, within, or around City poles and facilities to protect fully against hazards of fire, vandalism and malicious mischief, and such other perils as are covered by policies of insurance commonly referred to and known as "extended coverage" insurance or self-insure such exposures.

25.1.6. *Changes in coverage.* Wireless providers shall immediately notify City of any change in its insurance status that results in coverage less than the limits described in Sections 25.1.1 through 25.1.5.

25.1.7. *Self-insurance by wireless providers with assets over \$500M.* A wireless provider with assets over \$500,000,000 according to an independent audit or report (such as, Dun & Bradstreet) may, in its sole discretion, self-insure any of the required insurance under the same terms as required by this regulation. In the event a wireless provider elects to self-insure one or more obligations under this regulation, the following conditions apply: (i) City shall promptly and no later than thirty (30) days after notice thereof provide wireless provider with written notice of any claim, demand, lawsuit, or the like for which it seeks coverage pursuant to this Section and provide wireless provider with copies of any demands, notices, summonses, or legal papers received in connection with such claim, demand, lawsuit, or the like; (ii) City shall not settle any such claim, demand, lawsuit, or the like without the prior written consent of wireless provider;

and (iii) City shall fully cooperate with wireless provider in the defense of the claim, demand, lawsuit, or the like. A wireless provider that self-insures shall immediately notify City of any change in its self-insured status as to any required coverage and of any change in the ability of the wireless provider to cover the risk of loss under this regulation.

25.2. **Qualification; Priority; Contractors' Coverage.** Insurance required by this Article 25 must be provided by an insurer that is eligible to do business under the laws of the state of Arkansas and have an "A minus" or better rating in Best's Guide. Such required insurance will be primary. All contractors and all of their subcontractors who perform work on behalf of a wireless provider shall carry, in full force and effect, workers' compensation and employers' liability, commercial general liability, and automobile liability insurance coverages of the type that wireless providers are required to obtain under this Article 25 with reasonable and prudent limits.

25.3. **Certificate of Insurance; Other Requirements.** As a condition of every permit, wireless providers will furnish City with a certificate of insurance ("certificate"). The certificate shall reference this regulation and workers' compensation and property insurance waivers of subrogation required by this regulation. City shall be given thirty (30) calendar days advance notice of cancellation or nonrenewal of required insurance if not replaced during the term of this regulation. All policies, other than workers' compensation, shall be written on an occurrence and not on a claims-made basis. All policies may be written with deductibles or self-insured retentions. Upon request, wireless service providers shall obtain certificates from its agents, contractors, and their subcontractors working hereunder and provide a copy of such certificates to City.

25.4. **Limits.** The limits of liability set out in this Article 25 may be increased or decreased by consent, which consent will not be unreasonably withheld by either City or any wireless provider, in the event of any factors or occurrences, including substantial increases in the level of jury verdicts or judgments or the passage of state, federal, or other governmental compensation plans, or laws that would materially increase or decrease a wireless provider's exposure to risk.

25.5. **Prohibited Exclusions.** No policies of insurance required to be obtained by a wireless provider or its contractors or subcontractors shall contain provisions that: (1) exclude coverage of liability assumed by this regulation with City except as to infringement of patents or copyrights or for libel and slander in program material, (2) exclude coverage of liability arising from excavating, collapse, or underground work, (3) exclude coverage for injuries to City's employees or agents, or (4) exclude coverage of liability for injuries or damages caused by the wireless provider's contractors or the contractors' employees, or agents. This list of prohibited provisions shall not be interpreted as exclusive.

25.6. **Deductible/Self-insurance Retention Amounts.** Wireless providers shall be fully responsible for any deductible or self-insured retention amounts contained in their insurance or for any deficiencies in the amounts of insurance maintained.

Article 26. Assignment

26.1. **Limitations on Assignment.** Wireless providers shall not assign any permits granted under this regulation, nor any part of such permits, without the prior written consent of City, which consent shall not be unreasonably withheld; provided, however, a wireless provider may assign its rights and obligations to an affiliate without consent upon prior written notice.

26.2. **Obligations of Assignee/Transferee and Permittee.** No assignment or transfer under this Article 26 shall be allowed until the assignee or transferee becomes a signatory to the permit issued under this regulation and assumes all associated obligations arising under this regulation. Wireless providers who seek to assign or transfer a permit shall furnish City with prior written notice of the transfer or assignment, together with the name and address of the transferee or assignee.

26.3. **Sub-permitting.** Wireless providers shall not sub-permit, sub-license, lease, or otherwise allow any third parties to place attachments on City's poles or facilities. Any such action shall constitute a violation of this regulation and any permit held by such wireless provider. The authorized use of small wireless facilities by third parties that involves no additional attachment is not subject to this Article 26.3.

Article 27. Failure to Enforce

Failure of City or a wireless provider to take action to enforce compliance with any of the terms or conditions of this regulation or to give notice or declare this regulation or any permit granted hereunder terminated shall not constitute a waiver or relinquishment of any term or condition of this regulation, but the same shall be and remain at all times in full force and effect until terminated, in accordance with this regulation.

Article 28. Receivership, Foreclosure or Act of Bankruptcy.

As a condition to every permit, wireless providers shall consent to termination by City of any and every permit one hundred twenty (120) days after the filing of bankruptcy or the appointment of a receiver or receivers or trustee or trustees to take over and conduct the business of the wireless provider whether in a receivership, reorganization, bankruptcy or other action or proceeding unless such receivership or trusteeship shall have been vacated prior to the expiration of said one hundred twenty (120) days, or unless such receivers or trustees shall have, within one hundred twenty (120) days after their election or appointment, fully complied with all the terms and provisions of this regulation granted pursuant hereto, and the receivers or trustees within said one hundred twenty (120) days shall have remedied all violations and deficiencies under this regulation.

Article 29. Removal of Attachments.

Wireless providers may at any time remove their attachments from any facility of City. No refund of any fee will be due on account of such removal.

Article 30. Bonds.

30.1. **Purpose and Amount of Bond.** As a condition to permitting, wireless providers shall furnish a performance bond executed by a surety company reasonably acceptable to City which is duly authorized to do business in the state of Arkansas in the amount of one thousand dollars (\$1,000.00) per small wireless facility the duration of permits issued under this regulation as security for the faithful performance of obligations under this regulation including, without limitation, the removal of abandoned or improperly maintained small wireless facilities, and the payment of rates and fees that are unpaid after more than twelve (12) months.

30.1.1. *Prior notice required.* City shall not seek payment against a bond until the wireless provider has been afforded reasonable notice of noncompliance and an opportunity to cure.

30.1.2. *Total bond limit.* City shall not require a wireless provider to maintain total bonds under this regulation in an amount greater than ten thousand (\$10,000) dollars, which may be combined in a single instrument.

30.1.3. *Cash bonds.* City shall not require a cash bond unless the wireless provider has failed to obtain or maintain a bond, or the bond surety has defaulted or otherwise failed to perform on behalf of a wireless provider.

30.2. **Waiver.** Bond requirements may be waived by the City for a wireless provider that maintains bonding for other operations that would meet or exceed the requirements of this Article 30.

Article 31. Severability.

If any provision or portion thereof of this regulation is or becomes invalid under any applicable statute or rule of law, and such invalidity does not materially alter the essence of this regulation to either party, such provision shall not render unenforceable this entire regulation. Rather, the parties intend that the remaining provisions shall be administered as if the regulation did not include the invalid provision.

Article 32 Governing Law

As a condition of each permit, wireless providers shall consent that all actions or proceedings arising directly or indirectly from this regulation shall be commenced and litigated only in the Circuit Court of Craighead County, Arkansas or the Eastern District of Arkansas federal court with jurisdiction over Jonesboro, Arkansas, and consent to the jurisdiction over the above-listed courts, in all actions or proceeding arising directly or indirectly from this regulation with all disputes based on Arkansas law.

In the event that any legislative, regulatory, judicial, or other action (“new law”) affects the rights or obligations of any party described herein, or establishes rates, terms or conditions for the construction, operation, maintenance, repair or replacement of attachments on City poles or in the City’s public right-of-way, that differ, in any material respect from the terms of this regulation, then any such party may, upon thirty (30) days’ written notice, petition for the terms of this regulation to be amended to conform to the new law on a going forward basis for all existing and new attachments, unless the new law requires retroactive application.

Article 33. Incorporation of Recitals and Appendices.

The recitals stated above and all appendices to this regulation are incorporated into and constitute part of this regulation.

Article 34. Force Majeure.

If City or any wireless provider is prevented or delayed from fulfilling any term or provision of this regulation by reason of fire, flood, earthquake, or like acts of nature, wars, revolution, civil commotion, explosion, acts of terrorism, embargo, acts of the government in its sovereign capacity, material changes of laws or regulations, labor difficulties, including without limitation, strikes, slowdowns, picketing or boycotts, unavailability of equipment of vendor, or any other such cause

not attributable to the negligence or fault of the party delayed in performing the acts required by the regulation, then performance of such acts shall be excused for the period of the unavoidable delay, and the affected party shall endeavor to remove or overcome such inability as soon as reasonably possible.

Article 35. Casualty.

A wireless provider may at any time remove its attachments or small wireless facilities from City poles in the event of a casualty, fire or other harm affecting such City poles (“casualty event”). City will provide notice to wireless providers of any casualty event as soon as reasonably possible thereafter. In the event of damage by a casualty event to a City pole or facility that cannot reasonably be expected to be repaired within forty-five (45) days following such casualty event or which City elects not to repair, or if such casualty event is reasonably expected to disrupt a wireless provider’s operations on a City pole for more than forty-five (45) days, then the wireless provider may, at any time following such casualty or harm; (i) terminate the applicable permit upon fifteen (15) days’ written notice to City; (ii) place a temporary facility, if feasible, at a location equivalent to wireless provider’s current use of the City pole until such time as the pole is fully restored to accommodate the wireless provider’s attachment or small wireless facility; or (iii) permit the wireless provider to submit a new application for a permit at an alternate location equivalent to the wireless provider’s current use of the City pole, and City shall waive the application fee and transfer all remaining rights to the new City pole so long as such relocation was due to a casualty event not directly caused by the wireless provider. Any such notice of termination shall cause the applicable permit to expire with the same force and effect as though the date set forth in such notice were the date originally set as the expiration date of the applicable permit. The attachment fees shall abate during the period of repair following such casualty event in proportion to the degree to which wireless provider’s use of the City pole is impaired. The wireless provider will be entitled to collect all insurance proceeds payable to the wireless provider on account thereof and to be reimbursed for any prepaid attachment fees on a pro rata basis.

APPENDIX A – FEES

Small wireless facility application fee \$ 100.00

This fee applies to each small wireless facility proposed in an application. This fee ensures that the City recovers costs associated with administrative processing and initial post-installation inspection.

New pole, small wireless facility application fee \$ 250.00

This fee applies to each new pole (with small wireless facility) proposed in an application. This fee ensures that the City recovers costs associated with administrative processing and initial post-installation inspection.

Right-of-way Fee \$ 30.00/year

This fee applies per year to each small wireless facility installed in the right-of-way. This fee ensures that the City recovers costs associated with administering and maintaining the public right-of-way.

Small Wireless Facility Attachment Fee..... \$ 240.00/year

This fee applies per year to each small wireless facility attached to a City pole. This fee ensures that the City recovers costs associated with administering and maintaining its poles and facilities.

Reinspection Fee \$ 150.00

This fee applies to each small wireless facility that does not pass an initial inspection and requires re-inspection. This fee ensures that the City recovers costs associated with administering and conducting a reinspection.

Unauthorized Attachment Fee \$ 480.00/year

This fee applies per year to each small wireless facility attached to a City pole or other structure without proper authority. This fee is in addition to any penalty that may be assigned or adjudicated for violation of a City ordinance. This fee ensures that the City recovers costs associated with locating and remediating unauthorized attachments.

Continuing Violation Fee \$ 10.00/day

This fee applies per day to each small wireless facility attached to a City pole in violation of the permit or an applicable code for more than thirty (30) days after notice of the violation. It is in addition to any penalty that may be assigned or adjudicated for violation of a City ordinance. This fee ensures that the City recovers administrative costs associated with locating and remediating specific permit violations.

APPENDIX B – DESIGN STANDARDS

Wireless providers may submit designs for small wireless facilities and poles to be pre-approved by resolution or ordinance of City Council. When so approved, designs will be administratively attached to this Appendix B.

Small wireless facility designs that have not been approved by City Council may only be approved when fully compliant with Sections 2.3 and 2.4, as appropriate.

APPENDIX C – AESTHETIC COMMERCIAL CORRIDORS

New poles and small wireless facilities installed within or adjacent to property zoned or used for residential purposes and along commercial corridors designated for aesthetic enhancement will meet heightened aesthetic requirements described in Sections 2.3.9 and 2.4.5.6. Commercial corridors may be designated for aesthetic enhancement by resolution or ordinance of City Council at any time. When so designated, a map of the commercial corridor will be administratively attached to this Appendix C.